

GOVERNMENT OF THE PEOPLE REPUBLIC OF BANGLADESH  
OFFICE OF THE DIVISIONAL COMMISSIONER, SYLHET

**Invitation for Tenders**

Memo No: 05.46.0000.009.02.003.24.20

Date: 16/04/2024

1	Ministry/Division	Ministry Of Public Administration
2	Agency	Divisional Commissioner Office, Sylhet
3	Procuring Entity Name	Divisional Commissioner Office, Sylhet
4	Invitation for	Supplying, Fitting and Fixing of stair's tiles, Water Treatment Plant and Interior design of Sylhet Divisional Commissioner's Office, Sylhet, Financial Year: 2023-2024.
5	Invitation Ref No	Tender No-04/2023-2024
6	Date	16/04/2024
<b>KEY INFORMATION</b>		
7	Procurement Method	Open Tendering Method (OTM)
<b>FUNDING INFORMATION</b>		
8	Budget and Source of Funds	Revenue
<b>PARTICULAR INFORMATION</b>		
9	Tender Package No.	Tender No-04/2023-2024
10	Tender Package Name	Supplying, Fitting and Fixing of stair tiles, Water Treatment Plant and Interior design.
11	Tender Publication Date	16/04/2024
12	Tender Last Selling Date	29/04/2024 Office hour
13	Last Date and Time For Submission of Tender Documents	30/04/2024 At 12.00 PM
14	Tender Opening Date and Time	30/04/2024 At 01.00 PM
15	Name & Address of the office(s)	
	- Selling Tender Document (Principal)	Divisional Commissioner's Office, Alampur, Sylhet,
	- Selling Tender Document (Others)	Not Applicable
	- Receiving Tender Document	Divisional Commissioner's Office, Alampur, Sylhet,
	- Opening Tender Document	Divisional Commissioner's Office, Alampur, Sylhet,
<b>INFORMATION FOR TENDERER</b>		
16	Eligibility and Qualification of Tenderer	<p>This invitation for tender is open to all eligible tenderers as mentioned below:</p> <ol style="list-style-type: none"><li>The tenderers must enclosed VAT (Value Added Certificate Up-to-date Income Tax Clearance Certificate, Up-to-date Trade License.</li><li>The Tenderers must attach General Experience Certificate. The minimum number of general Experience of the tenderers in the supplying, Fitting and Fixing of works as supplier shall be 5 (Five) years.</li><li>The tenderer must have minimum liquid assets i.e. working capital/credit line (s) (must be in the form of PG 3-8 in original form) of taka 25 (Twenty Five) lac. Other formats/documents are not applicable. (PG3-8 form attached with this schedule)</li><li>The Quantity of Works may be reduced or increased;</li></ol> <p>All other conditions as mentioned in e-TDS &amp; PCC of tender document must be full filled.</p>



Md. Mahi Uddin

Senior Assistant Commissioner  
Divisional Commissioner Office, Sylhet

17	Brief Description of Goods		As per Schedule.		
18	Price of Tender Document (Tk)		1000/- (One thousand). (Non-refundable)		
	<b>No</b>	<b>Identification of Work</b>	<b>Location</b>	<b>Tender Security Amount (Tk)</b>	<b>Completion Time in Weeks / Months</b>
19	01	Supplying, Fitting and Fixing of stair's tiles, Water Treatment Plant and Interior design of Sylhet Divisional Commissioner's Office, Sylhet, Financial Year: 2023-2024.	Divisional Commissioner's Office, Alampur, Sylhet,	60,000/-	40 (forty) days
<b>PROCURING ENTITY DETAILS</b>					
20	Name of Official Inviting Tender		Md. Mahi Uddin		
21	Designation of Official Inviting Tender		Senior Assistant Commissioner		
22	Address of Official Inviting Tender		Divisional Commissioner's Office, Alampur, Sylhet,		
23	Contact details of Official Inviting Tender		Mobile No: 01730331003		
24	The Procuring Entity reserves the right to accept or reject any or all tenders without assigning any reason whatever.				

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Date: 16/04/2024

1. Copy submitted to The DIG of Police, Sylhet Rang for favor of his kind information & wide circulation
2. Copy submitted to The Deputy Commissioner, Sylhet/Sunamgonj/Hobigonj/Moulovibazar for favor of his kind information & wide circulation
3. Copy submitted to the Zonal Settlement Officer, Sylhet for favor of his kind information & wide circulation.
4. Copy submitted to the Executive Engineer, PWD, Sylhet for favor of his kind information & wide circulation.
5. Copy submitted to the Director, Jela Information Officer, Sylhet for favor of his kind information & wide circulation.
6. Copy to Senior Assistant Commissioner (ICT), Office of the Divisional Commissioner, Sylhet for information and wide circulation on the Official website.
7. Copy to the Sub-Divisional Engineer, PWD Sub-Division No-I/II/III/E.M Sylhet.



Md. Mahi Uddin  
Senior Assistant Commissioner  
Divisional Commissioner Office, Sylhet