

GOVERNMENT OF THE PEOPLE REPUBLIC OF BANGLADESH
OFFICE OF THE DIVISIONAL COMMISSIONER, SYLHET

Invitation for Tenders

Memo No: 05.46.0000.009.02.047.23.19

Date: 16/04/2024

1	Ministry/Division	Ministry Of Public Administration
2	Agency	Divisional Commissioner Office, Sylhet
3	Procuring Entity Name	Divisional Commissioner Office, Sylhet
4	Invitation for	Supplying and Fitting of Conference Table and Victorian Sofa of Sylhet Divisional Commissioner's Office, Sylhet, Financial Year: 2023-2024.
5	Invitation Ref No	Tender No-03/2023-2024
6	Date	16/04/2024
KEY INFORMATION		
7	Procurement Method	Open Tendering Method (OTM)
FUNDING INFORMATION		
8	Budget and Source of Funds	Revenue
PARTICULAR INFORMATION		
9	Tender Package No.	Tender No-03/2023-2024
10	Tender Package Name	Supplying and Fitting of Conference Table and Victorian Sofa
11	Tender Publication Date	16/04/2024
12	Tender Last Selling Date	29/04/2024 Office hour
13	Last Date and Time For Submission of Tender Documents	30/04/2024 At 12.00 PM
14	Tender Opening Date and Time	30/04/2024 At 01.00 PM
15	Name & Address of the office(s)	
	- <i>Selling Tender Document (Principal)</i>	Divisional Commissioner's Office, Alampur, Sylhet,
	- <i>Selling Tender Document (Others)</i>	Not Applicable
	- <i>Receiving Tender Document</i>	Divisional Commissioner's Office, Alampur, Sylhet,
	- <i>Opening Tender Document</i>	Divisional Commissioner's Office, Alampur, Sylhet,
INFORMATION FOR TENDERER		
16	Eligibility and Qualification of Tenderer	<p>This invitation for tender is open to all eligible tenderers as mentioned below:</p> <ol style="list-style-type: none"> The tenderers must enclosed VAT (Value Added Certificate Up-to-date Income Tax Clearance Certificate, Up-to-date Trade License. The Tenderers must attach General Experience Certificate. The minimum number of general Experience of the tenderers in the supply of Goods as supplier shall be 5 (Five) years. The tenderer must have minimum liquid assets i.e. working capital/credit line (s) (must be in the form of PG 3-8 in original form) of taka 25 (Twenty Five) lac. Other formats/documents are not applicable. (PG3-8 form attached with this schedule) The Quantity of goods may be reduced or increased; the tenderer must enclosed with a No objection Clearance letter about above (No: d) condition. <p>All other conditions as mentioned in e-TDS & PCC of tender document must be full filled</p>



Md. Mahi Uddin

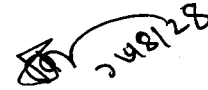
Senior Assistant Commissioner
Divisional Commissioner Office, Sylhet

17	Brief Description of Goods		As per Schedule of items.		
18	Price of Tender Document (Tk)		1000/- (One thousand). (Non-refundable)		
	No	Identification of Goods	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
19	01	Supplying and Fitting of Conference Table and Victorian Sofa of Sylhet Divisional Commissioner's Office, Sylhet, Financial Year: 2023-2024.	Divisional Commissioner's Office, Alampur, Sylhet,	50,000/-	15 (Fifteen) days
PROCURING ENTITY DETAILS					
20	Name of Official Inviting Tender		Md. Mahi Uddin		
21	Designation of Official Inviting Tender		Senior Assistant Commissioner		
22	Address of Official Inviting Tender		Divisional Commissioner's Office, Alampur, Sylhet,		
23	Contact details of Official Inviting Tender		Mobile No: 01730331003		
24	The Procuring Entity reserves the right to accept or reject any or all tenders without assigning any reason whatever.				

Memo No: 05.46.0000.009.02.047.23.19/(7)

Date: 16/04/2024

1. Copy submitted to The DIG of Police, Sylhet Rang for favor of his kind information & wide circulation
2. Copy submitted to The Deputy Commissioner, Sylhet/Sunamgonj/Hobigonji/Moulvibazar for favor of his kind information & wide circulation
3. Copy submitted to the Zonal Settlement Officer, Sylhet for favor of his kind information & wide circulation.
4. Copy submitted to the Executive Engineer, PWD, Sylhet for favor of his kind information & wide circulation.
5. Copy submitted to the Director, Jela Information Officer, Sylhet for favor of his kind information & wide circulation.
6. Copy to Senior Assistant Commissioner (ICT), Office of the Divisional Commissioner, Sylhet for information and wide circulation on the Official website.
7. Copy to the Sub-Divisional Engineer, PWD Sub-Division No-I/II/III/E.M Sylhet.



Md. Mahi Uddin

Senior Assistant Commissioner
Divisional Commissioner Office, Sylhet