How to Download Monthly V-Statement From DDO iBass++

- **At first Log in your DDO iBass++ account ID & Password.**
- **Click Accounting Option** ⟹
- **Click Reports** ⟹
- **Click Registers** ⟹
- **Select Regiter-04-Summary (DDO Wise)** ⟹
- **Select Pay Point** ⟹
- **Select Fiscal Year** ⟹
- **Select Month (Which Month You Want to Download)** ⟹
- **Select DDO Office** ⟹
  & at Last ⟹
- **Click "Run Report" command Button.**

Your report will show on the screen.

⟹ Thanks ⟸